To update the background image:

1. Go to 'View'
2. Select 'Slide Master'
3. Select the page with the image
4. Right click on the image and select 'Change picture'
5. Navigate to the location with the new image
6. Select 'insert'

Please note the new image needs to be at least 19cm x 27.5cm to fit the area. If the image does not fit you will need to manually manipulate the image to fit.
Sections:

1) Logging in
2) Content
3) Access
4) Usage
Logging in

• Logging in
• More information
• Home page
• Organization / Consortia view
Logging in

Go to the Librarian Portal log in page and enter your account email and password.

For new customers, email the relevant team to create a new account.
More information

The find out more link goes to a separate page with additional support including:

- User Guide
- FAQs
- System Updates

Log in

You are using the new Springer Nature Librarian Portal.

Log in to Springer Nature Librarian Portal

Email

Password

Log in

Forgot your password?

Don't have an account? Email institutions@us.nature.com (North, Central, and South America), institutions.apac@nature.com (Asia Pacific) or institutions@nature.com (UK and rest of the world).
Home page

On the portal home page, you can:

1) View your account settings
2) Contact and support information
3) Drop down to view different organizations within your license
4) Access your Content
5) Check your Access rights
6) View your Usage
7) Link to additional useful information in the footer
Hi Betty Jupiter,

You administer:

- "TEST" Io University Galilean Moons (ID 3001390642)
- "TEST" Jupiter University (ID 3001390640)
  - Business Partner ID: 3001390640
  - Affiliated with "TEST" Solar Consortium (Business Partner ID: 3001390643)
- "TEST" Planets Society (ID 3001390648)
- "TEST" Solar Consortium (ID 3001390643)
- Springer Affiliates (ID 3000093925)
- Test Consortium Springer Statistiken (ID 3000615826)

Your email address
casper.identity+jupiter@gmail.com
To change your email address, contact customer service.

Your password
Change your password on your SpringerLink account page.

If you administer more than one organization, you will see a list of organizations and related IDs.

If you administer only one organization, the information is displayed not in a clickable list but presented in full.

1) Clicking/tapping on the organization name shows more information – always the Business Partner ID and, if the organization is affiliated with one or more consortia, also info about the consortium/a.
Consortia view

Hi Betty Jupiter,

You administer:

- "TEST" Io University Galilean Moons (ID 3001390642)
- "TEST" Jupiter University (ID 3001390640)
- "TEST" Planets Society (ID 3001390648)
- "TEST" Solar Consortium (ID 3001390643)
  Business Partner ID: 3001390643
  Consortium members (.csv)
- Springer Affiliates (ID 3000093925)
- Test Consortium Springer Statistiken (ID 3000615826)

Your email address
casper.identity+jupiter@gmail.com
To change your email address, contact customer service.

Your password
Change your password on your SpringerLink account page.

If you administer a consortia, then it’s also possible to download a list of the consortium’s current members
Content

• SpringerLink and nature.com
• Metadata
• Discovery services
In the Content tab you can:

- Download a CSV file of all content on [nature.com](http://nature.com) to which your institution has access

- Get an overview of all content on [SpringerLink](http://springerlink.com) to which your institution has access via the [Springer Admin Portal](http://admin.springer.com)
Content continued

Nature.com Content on Demand (CoD)

CoD is a "pay per use" model for Nature.com content.
Access to CoD content / Usage of CoD units

nature.com CoD (content from 1997) units can be used for all nature.com content published on or after 1 Jan 1997.
nature.com CoD units can be used for all nature.com content.

Public metadata

We supply metadata for all our content in various formats. Some ways of accessing them are:

- **The Metadata Downloader** for MARC and Excel lists of all our journals and ebooks.
- **OCLC-MARC records** can be obtained from OCLC.
- **More ways to access MARC records** such as via FTP, specific lists for forthcoming titles, etc.
- **EBART lists** of all ebooks and journals.
- **Springer | BioMed Central API Portal** for getting metadata for all journals and ebooks and full text of open access content.

For info on using MARC records, see springernature.com/marc.

How we work with discovery services, link resolvers and abstracting and indexing services

We automatically provide metadata and full text content to various discovery services providers, link resolvers and many abstracting and indexing services.

For more information on the discovery service providers we collaborate with, visit springernature.com/discovery

In the **Content** tab you can also:

- View your Nature.com Content on Demand (CoD)
- Access metadata in various formats
- Find out more information on discovery service providers
Access

- IP address ranges
- Single sign-on
- Token and MagicWord
- Associated users
- Co-branding
Access

In the **Access** tab you can:

- View IP address ranges your licensed content is accessible from
- Request changes to IP address ranges

Access via IP addresses

Access to the Springer Nature content licensed by your institution is granted on the basis of IP address ranges.

Computers and other devices that have an IP address from the ranges below have such access.

To make changes to the IP ranges, [contact customer service](#).

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>123.456.789</td>
<td>123.456.789</td>
</tr>
<tr>
<td>123.456.789</td>
<td>123.456.789</td>
</tr>
<tr>
<td>123.456.789</td>
<td>123.456.789</td>
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<td>123.456.789</td>
</tr>
<tr>
<td>123.456.789</td>
<td>123.456.789</td>
</tr>
</tbody>
</table>
Access continued

Access via Shibboleth, OpenAthens, GSuite, ADFS/Azure, etc

You can provide access to your content via Single sign-on (also called Federated access). Definition of single sign-on on Wikipedia.

- Setup instructions for SpringerLink.
- Setup instructions for nature.com.

Token and MagicWord access

Share the address to your login page and your MagicWord with your patrons. Once logged in they can access all your licensed material on Nature.com. Up to 50 persons can be logged in at once.

Your institution's login page

MagicWord: yourmagicword

To change MagicWord, contact customer service.

We are developing a new way for you to provide patrons with access to your content. The new system will replace Token and MagicWord access. Therefore we do not renew this access method. Please contact your licensing manager for more details.

Associated users

Associated users get access to your content by logging in to SpringerLink with their Springer Nature account.

To see, add and remove associated users:

1. Go to My organization in Springer Admin Portal
2. See Users

In the Access tab you can also:

- Set up access using Single sign-on
- Check and change your Token and MagicWord details
- Check and change your Associated users
Access continued

Nature.com Content on Demand Access

CoD is a “pay per use” model for Nature.com content.

Content available via CoD / Usage of CoD units

Access to CoD content always requires that the device has an IP address from your range. In addition, you are using mediated access, thus you require that your patrons supply a password.

Password

Must be at least 6 characters long

Save password

To stop requiring that your patrons supply a password, contact your licensing manager.

Co-branding

SpringerLink

You can show who enabled access to full text content on SpringerLink, for example your institution or library. The message is shown on article pages for your licensed content.

Show the message on SpringerLink full-text article pages

Access to this content is enabled by

Your Organization

Up to 100 characters.

Save

Nature.com

Nature.com provides automatic co-branded messaging on all full text subscription journal articles, informing users that access to content on Nature.com is enabled by their institution. To update the institution name in the automatic co-branded messaging, contact customer service.

In the Access tab you can also:

- Set and change your co-branding text to appear before your licensed content for SpringerLink and nature.com
Usage

• COUNTER reports
• nature.com Complete
• Springer Deposit
• Comparing C4 and C5 Book Requests
Usage

In the **Usage** tab you can:

- Download your COUNTER 4 and 5 data for licensed content on **SpringerLink, nature.com, Scientific American, SpringerMaterials, AdisInsight and Nano**.

- Find out how to set up automated COUNTER data downloads for your licensed **SpringerLink, nature.com, BMC, SpringerOpen** and **Palgrave Macmillan** content.
Usage continued

Counter 5 reports are now available. Currently the **Title Master Report** and its Standard views are available for SpringerLink and nature.com content. The **Platform Master Report** and **Database Master Report** will be available at a later date.

Differences between C4 and C5 reports, detailed below.

<table>
<thead>
<tr>
<th>Report Comparisons</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>TR_J1 (R5) compared to JR1 (R4)</td>
<td>o J1 is limited to controlled usage only, it is excluding OA_Gold. That is why it will show lower usage versus JR1 (R4).</td>
</tr>
<tr>
<td></td>
<td>o The equation is: ‘TR_J1’ = ‘JR1’ - ‘JR1 GOA’</td>
</tr>
<tr>
<td>TR_J2 (R5) compared to JR2 (R4)</td>
<td>o ”Access Denied” metric is renamed as ”No_LICENSE” in C5, but the numbers will be directly comparable.</td>
</tr>
<tr>
<td>TR_J3 (R5) compared to JR1 / JR1 GOA (R4)</td>
<td>o TR_J3 now shows usage by Access Type: OA_Gold or Controlled.</td>
</tr>
<tr>
<td></td>
<td>o Total usage of TR_J3 will match JR1 (R4)</td>
</tr>
<tr>
<td>TR_J4 (R5) compared to JR5 (R4)</td>
<td>o TR_J4 is limited to controlled usage only, it is excluding OA_Gold, so the numbers won’t match between the reports.</td>
</tr>
<tr>
<td></td>
<td>o Usage is shown per month (no more aggregated) in TR_J4</td>
</tr>
<tr>
<td>TR_B2 (R5) compared to BR3 (R4)</td>
<td>o ”Access Denied” metric is renamed as ”No_LICENSE” in R5, but the numbers will be directly comparable.</td>
</tr>
<tr>
<td>TR_B3 (R5) compared to BR2 (R4)</td>
<td>o TR_B3 now shows usage by Access Type: OA_Gold or Controlled.</td>
</tr>
</tbody>
</table>
Usage continued

In the **Usage** tab you can also find information for “pay per use” models:

- Nature.com Content on Demand (CoD)
- Springer Deposit
Comparing C4 and C5 Book requests

TR_B1 is the Book Requests report in C5.

Since we deliver books as a single pdf but only reported usage in the C4 Chapter Report (BR2), there is no comparable metric in C5. To make it possible to compare BR2 (C4) with a TR_B1 (C5) we introduced a custom metric, which represents the overall requests of a book on the chapter level. You can include this custom metric only in Title Master Reports. Below you can find the steps on how to compare book requests between C4 and C5 reports.

Title Master Report
A report detailing activity at the title level (journal, book, etc.)

Include Metric Type SN:Total_Chapter_Requests

<table>
<thead>
<tr>
<th>Title</th>
<th>ISBN</th>
<th>Data_Type</th>
<th>Section_Type</th>
<th>Metric_Type</th>
<th>Reporting_Period_Total</th>
</tr>
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<tbody>
<tr>
<td>MeToo, Weinstein and Feminism</td>
<td>978-3-030-28243-1</td>
<td>Book</td>
<td></td>
<td>SN:Total_Chapter_Requests</td>
<td>3</td>
</tr>
<tr>
<td>MeToo, Weinstein and Feminism</td>
<td>978-3-030-28243-1</td>
<td>Book</td>
<td>Chapter</td>
<td>Total_Item_Investigations</td>
<td>3</td>
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<tr>
<td>MeToo, Weinstein and Feminism</td>
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<td>Book</td>
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<tr>
<td>MeToo, Weinstein and Feminism</td>
<td>978-3-030-28243-1</td>
<td>Book</td>
<td>Chapter</td>
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</tr>
<tr>
<td>MeToo, Weinstein and Feminism</td>
<td>978-3-030-28243-1</td>
<td>Book</td>
<td>Chapter</td>
<td>Unique_Item_Investigations</td>
<td>3</td>
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<td>Book</td>
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<tr>
<td>Okonomie der Buchindustrie</td>
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<td>Book</td>
<td></td>
<td>SN:Total_Chapter_Requests</td>
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</tr>
<tr>
<td>Okonomie der Buchindustrie</td>
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<td>Book</td>
<td>Total_Item_Investigations</td>
<td>1</td>
</tr>
<tr>
<td>Okonomie der Buchindustrie</td>
<td>978-3-8349-9409-7</td>
<td>Book</td>
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<td>1</td>
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<td>Book</td>
<td>Unique_Item_Requests</td>
<td>1</td>
<td></td>
</tr>
</tbody>
</table>

Scroll down to **COUNTER 5** and pick ‘**Title Master Report**’, making sure to include Metric Type SN:Total_Chapter_Requests.

Choose the desired **Reporting Period** and **download** the report. Download the **C4 BR2** report for the same reporting period.

Open both reports. In the column **Metric_Type** you will find an additional metric: SN:Total_Chapter_Requests.

Cont. next slide
Comparing C4 and C5 Book requests - continued

These can be compared with the numbers in the C4 BR2.

To make it easier, you can of course also filter out and only show the SN:Total_Chapter_Requests in the C5 reports.
Questions?

Visit springernature.com/librarianportal