

Non-Participant Observation Checklist

NO	SECTION	Question		Field Notes
1	Spatial layout of the nursing centre	1. Is there a dedicated, independent area for the nursing centre?		
		2. Is there a dedicated and enclosed dressing-change (wound dressing) room?		
		3. Are there supporting facilities such as a health management centre and a physical examination area?		
2	Conditions within the dressing-change (wound dressing) room	1. Consumables and supplies availability	Types of dressings available and how they are sourced	
		2. Hardware equipment	Types of equipment and their utilisation status	
		3. Information technology (IT) equipment	Types of IT systems/equipment and their utilisation status	
3	Chronic wound management	1. Nursing care workflow		
		2. Information management methods	• System-based management • Individual (manual) management • Follow-up and ongoing tracking/Personal approach	
		3. Ward management model		
4	Health education on chronic wound care	1. Health education area set-up		
		2. Health education booklet/leaflet for home-based chronic wound care	• Presence • Content details	
		3. Wall-mounted public health education displays (posters/boards)	• Presence • Content details	