

Trainee Name	
Community	

Ability to conduct, document and report ear observations					
Preparation for ear/hearing checks	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
Trainee demonstrates ability to collect required paperwork and equipment ready for use					
Trainee demonstrates ability to set up environment ready to conduct ear/hearing checks					
Trainee demonstrates ability to check and prepare equipment prior to use					
Establish a positive relationship with a client					
Trainee observed accurately taking a client's basic ear health history and explains the ear/hearing checks with the client.					
Trainee observed gaining informed consent prior to undertaking ear checks and is able to explain the concept of informed consent					
Trainee gives the client the opportunity to ask questions and discuss concerns					
Trainee demonstrated and is able to explain the importance of maintaining confidentiality of client and research information.					
Conduct otoscopy					
Trainee demonstrates personal hygiene and infection control measures					
Trainee is able to perform otoscopy in a non-threatening manner					
Trainee demonstrated appropriate technique when performing otoscopy					
Trainee is able to identify abnormalities of the outer ear and ear canal					
Trainee demonstrates knowledge of contraindications for proceeding with ear check					
Trainee is able to identify abnormalities of the tympanic membrane (ear drum) at a basic level					
Conduct tympanometry					
Trainee demonstrates personal hygiene and infection control measures					
Trainee is able to perform tympanometry in a non-threatening manner using an appropriate technique					
Trainee is able to correctly identify tympanometry "Type" and document results					

Conduct hearing checks	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
Trainee is able to select appropriate hearing check and explain procedure to client					
Trainee demonstrated correct use of PLUM & HATS and documentation of results for <5-year-old children					
Trainee demonstrated correct use of HearScreen for 5 – 16-year-old children including correct documentation of results					
Trainee demonstrated correct recording of results on the ear observation form					
Trainee is able to identify a client's potential abnormal hearing function from hearing check results					
Review and act upon ear and hearing check results					
Trainee is able to communicate results of ear and hearing checks clearly and simply to the client					
Trainee is able to document results					
Trainee is able to appropriately identify when a child needs to be referred to the health clinic and report observations to clinic staff.					
Cleans and stores equipment					
Trainee cleans equipment and attachments in accordance with infection control guidelines					
Trainee appropriately charges, packs and stores equipment					
Trainee appropriately cleans area after use as per infection control guidelines					

Participation and attitude to training	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
Trainee actively participated in all training activities					
Trainee was punctual to training and on return from breaks					
Trainee observed actively listening to others speaking					
Trainee observed encouraging colleagues to talk and express ideas					
Trainee demonstrated empathy and respect to community members, colleagues and training staff					
Trainee cooperates and works well with other health and education service providers					

Ability to perform ear and hearing health promotion	Strongly Disagree	Disagree	neutral	Agree	Strongly Agree
Trainee is able to demonstrate basic knowledge of ear anatomy and physiology including structures of the middle ear					
Trainee is able to explain the effect of hearing loss on learning and childhood developmental milestones					
Trainee demonstrates knowledge of how to maintain good ear and hearing health					
Trainee demonstrates an ability to educate clients of varying ages and community members on ear and hearing health at a basic level.					
Trainee has demonstrated appropriate interactions with children and their families and is able to alter delivery to suit the age and education of the client.					
Trainee has demonstrated an ability to plan and organise health promotion activities with health, education and/or community services at a basic level					

Days absent from training (accredited and non-accredited units) _____

Number of times arrived late or left early from training _____

Was notification or valid explanations given for absence, late attendance or leaving early? (circle below)

Yes

No

Sometimes

Trainee completed the 3 accredited units? (circle correct response)

Yes

No

Trainer Comments

Overall assessment (please circle)

Recommended

Not recommended

Trainer's name _____

Signature _____

Date _____