

Right care, first time, where you live
SITE VISIT 1 AGENDA

DATE:
TIME:
VENUE:

Attendees:

Brain and Mind Centre:

Site representatives and stakeholders:

No.	Item	Time
1.	Welcome and Introductions - Acknowledgement of Country - Acknowledgement of Lived Experience	15 min
2.	Right care, first time, where you live Program update - Program overview and progress • Identification of key individuals to include in workshops and evaluation - Additional offerings of the Program (Digital Technology and BMC Youth Model training) - Site visit schedule • Site visit 2 - September: Engagement Team (participatory modelling process, evaluation, additional Program offerings, economic data preparation) • Need to establish who will be present at visit 2 • Are there any key organisations the research team can meet/visit? • Site visit 3 - October: Technical Team (systems modelling data preparation) - Annual Symposium (November)	30 min
3.	Implementation phase preparation - Time commitment summary - Who needs to be in the room? - Who are the key policy makers? - Who are the key contacts for access to key datasets? - Community engagement – best and preferred approach? Is there a current and preferred team member? - Is there a media contact for the region? - Program check-points • evaluation processes • implementing Digital Technology and BMC Youth Model • which collaborative and local governance mechanism will support this? - Agreements (Research Collaboration Letter and Services Agreement)	40 min
4.	Round-up discussion and action items	5 min