

Appendix 1 – Data collection timepoints

Source of Evidence	Date
Pre-Meetings Observed (n=5, 1 hour each, audio recording, transcribed verbatim)	2 Oct-20
	18 Jan-21
	10 Mar-21
	13 May-21
	8 Jun-21
Steering Group Meetings Observed (n=4, 1.5 hours each, audio recording, transcribed verbatim)	18 Jan-21
	10 Mar-21
	13 May-21
	9 Jun-21
Public Partner Focus Groups (n=2, 1 hour each, audio recording, transcribed verbatim)	12 Mar-21
	26 Jul-21
Researcher/Methodologist Focus Group (n=1, 1 hour, audio recording, transcribed verbatim)	7 Jul-21
Public Partner one-to-one interviews (n=3, up to 1 hour, audio recording, transcribed verbatim)	2 Jul-21
	7 Jul-21
	12 Jul-21
Researcher one-to-one interviews (n=3, up to 1 hour, audio recording, transcribed verbatim)	5 Mar-21
	7 Apr-21
	13 Apr-21
JLA one-to-one interview (n=1, 30 min, audio recording, transcribed verbatim)	15 Mar-21
Documentary analysis: (n=58 total: agendas and minutes of all Steering Group (6) and pre-meetings (7); documents with feedback on the definitions (13), documents with feedback from methodologist and public partner pairs (5); public partners time costing (1), documents with feedback on the video script (3), emails (13) and field notes (10))	Throughout

Appendix 1: List and dates of data collection time points in this case study.